

Constitution of the Malpas Senior Citizens Bowling League as amended at the AGM on 5th March 2025.

1. Name.

The League shall be known as the Malpas Senior Citizens Bowling League.

2. Object.

The object of the league shall be to promote bowling matches for Senior Citizens playing in teams from within a radius of thirteen miles from St. Oswald's Church Malpas.

Senior Citizens shall be defined as any person having attained a minimum age as set down in the Rules and determined from time to time at an Annual General Meeting of the League.

3. Annual General Meeting. (AGM)

An AGM shall be held each year between the beginning of January and the end of March prior to the new bowling season. Anyone registered to play in the League shall be entitled to attend and speak on any item. Voting rights shall be limited to the Officers of the League and ONE representative from each Club. Minutes of the AGM shall be agreed by the Chairman and made generally available within 14 days of the meeting, usually via the website. Formal acceptance of the Minutes will occur at the subsequent AGM.

4. Officers.

The League shall have the following Office Holders who will be elected annually at the Annual General Meeting. Any Officer may be re-elected without limit except the Chairperson and Vice Chairperson who are restricted as indicated below.

- a. President.
- b. Chairperson – eligible to serve for a fixed term of 3 years. The retiring Chairperson should stay on the committee in an ex-officio capacity for 1 year.
- c. Vice Chairperson - eligible to serve for a fixed term of 3 years.
- d. Secretary.
- e. Treasurer.
- f. Competitions Secretary.
- g. Safeguarding Officer.

5. Management of the League.

The League shall be managed by

- a. **A Management Committee** comprising of the President; Chairperson; Vice Chairperson; Secretary and Treasurer. Each Member of the Management Committee shall have ONE vote.
 - i. The quorum for the Management Committee shall be the Chair + 2 others. The Chair shall have a casting vote if necessary.
 - ii. The Management Committee shall have the power to act upon any matter including complaints, disputes, etc.
 - iii. The Management Committee shall have the power to alter the composition of the Divisions in any given season if that should become necessary, so long as any alteration complies with the spirit of the wishes expressed by the Membership at the AGM.

- iv. The Management Committee shall have the right to determine any necessary affiliations that the League should make e.g. to the SCGBA and the BCGBA and any other bodies which may become relevant.
 - v. A member of the Management Committee, usually the Secretary, will represent the League at Shropshire Crown Green Bowling Association (SCGBA) meetings although another member may attend if the Secretary is unavailable.
- b. An **Executive Committee** comprising of all the League Officers plus ONE representative from each club currently playing in the League. Each member of the committee shall have one vote. Club representatives should EITHER be nominated at the AGM OR notified to the Secretary within 3 weeks of the start of the season.
- i. The quorum for the Executive Committee shall be the Chairperson + 7 other voting members. The Chairperson shall have a casting vote if necessary.
 - ii. At least one meeting of the Executive Committee shall take place annually, usually prior to the AGM with a view to making recommendations to the AGM.

6. Affiliations.

All Clubs competing in the League must be affiliated to the S.C.G.B.A. and all games to be governed by the B.C.G.B.A. rules. Each club must have a copy of these rules displayed in their clubhouse.

7. Rules.

No rule of the League shall be altered, rescinded or added to unless it is first approved by the Executive Committee and then passed by a majority at the A.G.M. of the League. Although in the case of live disputes during a season the Chairperson or Secretary shall have power to rule on their interpretation and their decision shall be final.

8. Safeguarding of Vulnerable Adults.

The Malpas Senior Citizens Bowling League adopts the BDA/BCGBA current policy (2022) on the Safeguarding of Vulnerable Adults and its associated guidance in its entirety.

Acceptance of any updates to the policy shall be delegated to the Management Team.

9. Fees and charges.

- a. Each Club taking part in the League shall pay an annual affiliation fee for each team entered. The amount to be determined annually at the AGM.
- b. The captain of each team will collect match fees from each of his/her players at all home and away matches both singles and doubles. The amount to be determined annually at the AGM.
- c. Competition entry fees will be collected for each competition. The amount to be determined annually at the AGM.
- d. A payment will be made to each Club that makes a green available for competitions or premises available for meetings. The amount to be determined annually at the AGM.
- e. The Treasurer to bill each club early in the season for fees and make payments to Clubs for services rendered in (d) above at the end of the season.

10. Prizes.

- a. Prizes shall be paid to the team winners and runners-up of each Division in each season. (Singles). The amount to be determined annually at the AGM.

- b. In the event of any Division operating both singles and doubles round robins in any given season instead of separate knock-out doubles, the team winning the doubles element shall be awarded the appropriate Doubles Trophy for their Division. That is to say, Cliff & Mary for Division 1; Jim & Ivy for Division 2 and Jeff Carter for Division 3.
- c. Prizes shall be paid to the winners and runners-up in each competition and in the case of the Colin Paxton Doubles Competition, to the losing semi-finalists. The amount to be determined annually at the AGM.

11. Applications to join or withdraw from the League.

- a. Applications to join the League should generally be received by the Secretary before the end of September in the preceding season. Applications to join the League will still be considered if they are received before the next AGM. In the event of late vacancies arising in any Division, the Secretary shall be authorised to accept additional applications from teams who meet the criteria set down in paragraph 2.
- b. Clubs wishing to withdraw one team from the League must inform the Secretary 28 days before the AGM. Clubs with more than one team can only withdraw their lowest designated team. Teams withdrawing after the season has started will still be liable for all fees due that season.
- c. Clubs wishing to withdraw completely from the League must inform the Secretary 28 days before the AGM.

12. Bank Account.

All monies belonging to the League shall be deposited with the nominated bank selected by the Management Committee and monitored by the Treasurer. The signatories to all payments shall be the Treasurer and one other Committee Member or, if the Treasurer is incapacitated, two other committee members. All potential signatories having been previously agreed with the bank.

13. Accounts.

The accounts of the League shall be made up to 31st October each year by the Treasurer and audited as agreed by the Management Committee. They shall be presented for approval at the A.G.M.

14. Insurance.

The Treasurer shall ensure that the League has valid Public Liability Insurance in place at all times.

15. Alterations to the Constitution.

Any changes to this Constitution must be agreed by at least two thirds of voting members present at any General Meeting.

16. Dissolution.

The League may be wound up at any time if agreed by at least two thirds of voting members present at any General Meeting. In the event of winding up, any assets remaining after all debts have been paid shall be distributed amongst local groups advancing the welfare of older people, as agreed at the final General Meeting.

- 17.** This Constitution was adopted at a General Meeting of the League on the 13th March 2024 and amended at the AGM on 5th March 2025.

Signed by:

President R. L. Done 20/3/25

Chairperson P. J. [Signature] 11/3/25

Secretary C. [Signature] 11/3/25

Treasurer [Signature] 20.3.25