

## Lancaster Bowling League Constitution 2024

1. The League shall be called the `Lancaster Bowling League` and shall be affiliated to the North Lancashire and Fylde County Bowling Association, as should all member clubs.
2. Each division of the League, whenever possible, should consist of ten teams. If the number of teams in the League is not divisible by ten, then the construction of the divisions shall be decided by the Executive Committee, taking into consideration recommendations from the Fixtures' Secretary.
3. Applications for membership of the League will be considered from any team able to play its matches on Tuesday and, where necessary, Thursday evenings. Clubs should, where possible, submit such applications in writing to the League Secretary, one week before the Annual General Meeting.
4. Any club wishing to withdraw a team from the League should inform the League Secretary, in writing, at the earliest opportunity.
5. Any club who have, or wish to have, a team playing in the Lancaster Bowling League must provide toilet facilities at the venue of their team's home matches.
6. The League shall be administered by an Executive Committee consisting of a President, Chairman, Vice Chairman, Secretary, Treasurer, Fixtures' Secretary and any voluntary Committee member(s). The Executive Committee should contain a representative from each division. The quorum should be 66%.
7. The annual League subscriptions per team shall be decided at the AGM upon advice from the Treasurer and/or Auditor.
8. The League accounts shall be closed on 31 October each year for the preparation of the balance sheet, a copy of which, together with an agenda, shall be sent to each club at least four weeks before the AGM.
9. All teams must pay any outstanding accounts, owing by them to the League, by the 30 April. The Executive Committee will determine what action should be taken against defaulting teams and their decision will be final.
10. Proposed amendments/additions to the constitution or League rules to be received by the League Secretary on or before 30 November. Such proposals must be signed by the proposer and seconder, and sent as an attachment to an email. The Executive Committee will consider all proposals before discussion at the AGM. Should the Executive Committee decide not to table the proposal at the AGM, a full explanation will be provided to the proposer. To be accepted, proposals must be approved by a majority vote at the AGM.
11. An AGM to be held during the fourth week in January at a venue decided by the Executive Committee.

The AGM will:-

- a) receive the Annual Reports and the Balance Sheet
- b) elect the officers for the forthcoming year
- c) confirm, amend or reject proposed amendments of, or additions to, the Constitution or League rules
- d) accept or reject applications for membership of the League
- e) accept resignations of members from the League

- f) agree any changes to League and Trophy fees for the forthcoming season
12. Each team shall be allowed one vote at the AGM. The voting shall be by card only, issued to individual team delegates who must be members of that team.
  13. All clubs wishing to continue their membership of the League must attend the League AGM. Any club not attending, and not having sent their apologies, will be deemed to have withdrawn from the League.
  14. The Officers of the League shall be entitled to vote, ex officio, except that the Chairman shall only vote in the event of an equality of votes being cast on any issue.
  15. All newly elected Officers take office immediately upon election and have ex officio voting rights. In order that the voting strength of team delegates shall not be diminished by the appointment of team members to League office, such delegates' votes may be exercised by proxy for the remainder of the meeting.
  16. At least one member from any team receiving prize money should attend the presentation evening, no matter which League is organising it.
  17. The League Secretary must call an Extraordinary General Meeting or a meeting of the Executive Committee, at any time, and at the earliest opportunity, on receipt of an official written and signed request from not less than five member clubs or by instruction from the AGM. The full powers of an AGM shall be extended to any such meeting.
  18. Any matter arising for which the aforesaid rules do not provide shall be referred to the AGM to consider if any change to the Constitution is required.
  19. The League expects its members to abide by the Code of Conduct, any breaches of which will be dealt with by way of the Disciplinary Regulations.